Position Applied For: ________________________________

Date of Application: ________________________________

Employment Application
No question on this application is intended to secure information to be used for a discriminatory purpose, as A.W. Graham LLC is an equal employment opportunity employer and does not discriminate on the basis of race, color, religion, sex, citizenship, national origin, age, veteran, Reserve, National Guard, marital status, disability, or any other legally protected status.

APPLICANT’S STATEMENT OF UNDERSTANDING AND AUTHORIZATION:

I understand and authorize A.W. Graham Lumber LLC. to contact any of the former employers or references shown below to verify the information I have given and I authorize previous employers to release all records of my employment, including assessments of my job performance, ability and fitness.

I understand and authorize A.W. Graham Lumber LLC. to conduct a screening process for criminal history.

I understand and authorize A.W. Graham Lumber LLC. to screen my records with the Motor Vehicle Record Department.

I understand that A.W. Graham Lumber LLC. reserves the right to require a conditional offer of employment, a pre-employment as well as post-employment drug/alcohol test, to the extent permitted by law.

I hereby state that the information given by me in this application is true in all respects, and I agree that if I am employed and the information is found to be false in any respect that I may be dismissed.

I hereby accept A.W. Graham Lumber LLC. requirement for participation in the ADR – Alternative Dispute Resolution Program, if the Company does participate.

**Signature of Applicant:** ________________________________

**Date:** ________________
Application for Employment

WELCOME!

Position Applying for: _____________________________________________________________ Date:
____________________________________________________________________________

Name: ______________________ Social Sec No: _________________________________

Street: _______________________________________________________________________

City: __________________________ State: __________________ Zip Code: _______________

Home Telephone: ___________ Cell Phone: __________________________

How were you referred to us? □ Newspaper Ad □ School
□ Other □ Current Employee □ Agency □ Walk-in

Name of referral source: ________________________________________________________

Please Note: Answer the questions to the best of your ability. All information will be
treated confidentially. In completing this application all candidates agree to resolve
all disputes regarding this application for employment through A.W. Graham
Lumber LLC Dispute Resolution Program.

The issuance of this application in no way constitutes an employment agreement.
A.W. Graham Lumber LLC is an at-will employer and may hire, or terminate with or without
notice for cause or without cause.

Failure to complete this application in its entirety may lead to rejection of the
application by A.W. Graham Lumber LLC. If the information supplied by the applicant
is found to be false or misleading, A.W. Graham Lumber LLC reserves the right to terminate
the application process or the employee should you be hired.

Thank You.

EMPLOYMENT HISTORY
List names of employers in consecutive order with present or last employer listed first. Account for any gaps and any period of unemployment. If self-employed, give firm name and supply business references.

<table>
<thead>
<tr>
<th>Name of Present or Last Employer</th>
<th>Length of Employment</th>
<th>Position or Title</th>
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</thead>
<tbody>
<tr>
<td>Company:</td>
<td>From:</td>
<td>To:</td>
</tr>
<tr>
<td>Address:</td>
<td>Salary or Hourly Rate</td>
<td>Duties/Responsibilities:</td>
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TYPE OF WORK DESIRED

Do you wish to work: □ Full-time □ Part-Time □ Temporarily
If part-time specify hours or days: ________________ Minimum salary requirement? __________
Date available for work: ________________

SKILLS OR EXPERIENCE IN:
Please list any skills used in your prior employment: _______________________________________
____________________________________________________________________________________

Do you have the required experience? □ Yes □ No

If so, in what departments have you worked?
Sales □ Yes □ No Service □ Yes □ No Office □ Yes □ No

List any additional skills or experience you have to offer:
Typing/wpm: _______ Filing: _______ Computer Skills/ MS Word? □ Yes □ No
MS Excel? □ Yes □ No Power Point? □ Yes □ No
MS Publisher? □ Yes □ No MS Outlook? □ Yes □ No
Other: ______________________________

EDUCATION

<table>
<thead>
<tr>
<th>Print Name and Address for each School Listing</th>
<th>No. of Years Completed</th>
<th>Degree, Major or Type of Course</th>
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<td>College</td>
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<td>Graduate School</td>
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<td>Trade, Business, Night School</td>
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<tr>
<td>Other</td>
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MILITARY EXPERIENCE
Dates of Duty: From __________ To __________  Rank at separation ______________________

Were you in the U.S. Armed Forces?  □ Yes  □ No  If so, what branch? ____________________________

GENERAL INFORMATION

Are you legally authorized to work in the United States?  □ Yes  □ No

Are you below the age of eighteen?  □ Yes  □ No

Do you know of any reason why you cannot perform the essential functions of the job for which you are applying with or without reasonable accommodations?  □ Yes  □ No

Please describe any accommodations required: ______________________________________________________

Do you have a valid driver’s license?  □ Yes  □ No  Number: ______________ State: ______

Any restrictions on license?  □ Yes  □ No  If yes, explain: ________________________________

Do you hold a commercial driver’s license?  □ Yes  □ No

If a driver’s license is required for the position for which you are applying, have you ever been convicted of a DWI (Driving While Intoxicated or Driving Under the Influence)?  □ Yes  □ No

If yes, give date and details of each conviction: ____________________________________________________________________

Have you ever been convicted of a criminal offense?  □ Yes  □ No

Date___________  Place_________________________  Nature of offense: ____________________________

________________________________________________________________________________________

(An affirmative answer will not automatically disqualify you from being considered as a candidate for employment)

NOTE: Do you have any criminal charges pending or arrest record?  If yes, please explain: ____________________________________________________________

__________________________________________________________________________________________

Have you previously been employed by A.W. Graham Lumber LLC.?  □ Yes  □ No

If yes, Which dealership/company? ________________________________  When? ____________________
Name of Manager during previous employment: 

Position held during previous employment: 

Reason for departure: 

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

REFERENCES (Not Employers or Relatives, List at least three)

<table>
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Please include any other information you think would be helpful to us in considering you for employment such as additional work experience, articles, books published, activities, accomplishments, etc.

(You may exclude all information indicative of age, sex, race, religion, color, national origin or disability).

Thank you for taking the time to complete this application in detail.